



**BDS Wales Committee Meeting Minutes**  
**Leisure Centre Llandrindod Wells**  
**08.07.17**

**Present**

Michelle Peters, Amanda Say, Morfydd Greatorex, Ann Ham, Emily Ham, Pat Dutson, Anthea Birch, , Joanne Lambert, Neil Buffery, Penny Hopkins

**1 Apologies for Absence**

Edwina Hart, Gwen Kesans

**2. Minutes of the Previous Meeting**

There were no amendments and it was proposed the minutes of the previous meeting dated the 25<sup>th</sup> Feb 2017 were a true record

Proposed: Ann ham

Seconded: Morfydd Greatorex

The minutes were unanimously accepted as a true record.

**3. Matters arising from the Minutes**

**Pro forma for Harness Checks**

To be integrated into BDS Wales events

**Complaints**

Information as to the way in which complaints are dealt with is now on the website.

**Updating of Website**

Imminent

## **In Harness monies**

Now used in North Wales

## **Publicity**

The main BDS has now appointed a publicity officer on a temporary contract.

Reminder given that all events - title, date, time, venue and contact numbers to be sent to Angharad for publication. Anthea to send out Angharad's email address to committee members.

The Rights of Way page is ready for inputting on the website. Neil and Michelle will collaborate on this to get it up and running.

## **Animal Welfare**

It was proposed, pending a check on the rules for submission of a proposal to the BDS AGM, that,

BDS Wales committee prepares and submits a proposal addressing a change to the BDS Articles of Association, that would allow the BDS to suspend, BDS members charged with an offence related to animal welfare.

Proposed: Michelle Peters

Seconded: Amanda Say

## **Trec Championship**

Pat Dutson running the event this year. Grant to be awarded.

## **Bank accounts**

The banking can now be seen online , however to take online banking further a fool proof and correct system needs to be in place, Amanda and Michelle are working on this.

## **Diamond Jubilee**

Individual areas have taken ownership of Jubilee events. The Points and Performance scheme is part of the national picture.

## **Sponsorship of Awards Scheme**

Michelle to take forward discussion with potential sponsorship of the Awards scheme.

#### **4. Correspondence**

Michelle has received a phone call regarding show driving.

#### **5/6. Attendance and proxy attendance and Number of meetings per year**

Committee to return to 4 meetings per year. Savings on the cost of venues justify the additional cost of an extra meeting per year.

Meetings for the year to be planned at the November meeting to be held with the AGM on the 19<sup>th</sup> November 2017.

#### **Proposals**

1. BDS Wales Committee meet 4 times a year which will be beneficial to the progression of business.

Proposed: Michelle Peters

Seconded: Penny Hopkins

2. An AC should not be absent from more than two meeting in any year without good reason

Proposed: Amanda Say

Seconded: Michelle Peters

3. In the event of an AC not being able to attend the BDS Committee meeting they make every effort to send an AAC as a representative.

Proposed: Michelle Peters

Seconded: Pat Dutson

All 3 proposals to be taken to the AGM for consideration and if accepted to be invested in the constitution.

Proposed: Ann Ham

Seconded: Penny Hopkins

#### **7. Procedure for running events**

Members undertook an exercise looking at organising events. There was discussion of completing risk assessments and general agreement that a training session for ACs and event organisers would be very useful.

Michelle will cost running a training session and look at the availability of any grant. The matter to be taken to the November AGM.

### **8. BDS Wales Finances – Amanda Say**

Committee informed both BDS Wales and BDS Wales Show accounts were now up and running. And back in normal format. (Change caused by the change in AGM date from April to November)

### **9. Chairman's Report**

Michelle reported she had been able to participate in the most recent Council Meeting via telephone link.

### **10. Young Driver Camp**

There were 9 portfolio entries, which in effect means 3 winners will be eligible to attend camp free of charge and 6 to attend at ½ price and it was thought likely there would be 4 others participating paying full price.

There was discussion of the ponies that might be available and those that would be available to help. Names of participants and monies to be paid in by the 21<sup>st</sup> July.

### **11. AOB**

Morfydd will organise the food and raffle for the AGM.

- a. Health and Safety Lead to be Pat Dutson  
Safeguarding Lead Penny Hopkins
- b. A questionnaire to be put on the website to gauge the perceptions of members in Wales. The 1<sup>st</sup> stage would be to target active members and then stage 2, inactive members.

The survey to be advertised in the magazine and on the website.

- c. Succession/Continuance – job description/ roles of committee members to be published.

- d. It was recommended that there should be an advisory note as to how information is shared on social media to avoid problems.
- e. Re election – Ann advised no one had come forward to take over from her.

**12. Date and time of the next meeting**

The meeting to be held on the 19<sup>th</sup> November at Newbridge Community Hall at 11.00am to be followed by the AGM at 1.00pm